**IM4US 11th Annual Conference**

**September 23-25, 2021**

**Call for Proposals Worksheet**

This document contains the list of fields included in the 2021 IM4US Call for Proposals form. A red asterisk (\*) indicates a required field. Prospective speakers are encouraged to use this worksheet to prepare your proposal prior to entering it into the online system.

* **Session Type \***
	+ Breakout Session
	+ Poster with Short Video
	+ Wellness Experience Session
	+ Workshops (60 minutes)
	+ Workshops (90 minutes)
* **First name \***
* **Last name \***
* **Organization**
* **Email \***
* **Phone**
* **Location**
* **Primary Profession \***
* **Credentials (Ex: RN, LAc)**
* **Are you an IM4US member? \***
	+ Yes
	+ No
	+ Unsure
* **Are you a first time presenter at IM4US? \***
	+ Yes, this would be my first time presenting at IM4US
	+ No, I have presented at a past IM4US conference
* **Skills & Experience** **\*** - What skills or experience do you (and your co-presenters) have that will make you a successful presenter at IM4US?
* **Session Title \*** (Limit to 8-10 words.)
* **Session Description** **\*** - For inclusion in the conference program, describe your session topic and explain what knowledge/skills/abilities attendees will gain as a result of participating in your session.
* **Session Outline** **\*** - Provide a brief session outline and indicate the time allotted for each topic/section. Please allow time for Q&A.
* **Conference Track \***
	+ Outreach
	+ Education
	+ Research & Practice
	+ Advocacy
* **Delivery Method(s) \***
	+ Presentation/Lecture with Discussion
	+ Panel Discussion
	+ Skill-based Training or Experiential Workshop
	+ Group Discussion/Working Groups
* **Learning Objective 1 \***
* **Learning Objective 2 \***
* **Learning Objective 3 \***
* **Describe how your session/poster relates to this year's conference theme** **\*** (2021 Theme: Decolonizing Medicine: Toward Equity and Inclusivity in Integrative Healthcare).
* **Speaking Availability** **\*** - Please select all days you are available. We will do our best to accommodate your preferences, however, please do be aware that you might not be assigned your preferred day.
	+ Thursday, September 23, 2021
	+ Friday, September 24, 2021
	+ Saturday, September 25, 2021
* **Co-presenters** **\*** - Please list the names of your co-presenters if applicable.
* **Call for Proposals Guidelines** **\*** - By checking this box and submitting your proposal, you are confirming that you have read and agree to the Call for Proposals Guidelines.